

OPPORTUNITY HOUSE BENEVOLENCE POLICY

Opportunity House shall include a benevolence fund in its annual budget. The intent of the benevolence fund is to assist participants with basic needs such as food, shelter, medical attention, transportation, etc. while associated with Opportunity House. The use of the funds will be left to the discretion of the Executive Director or his/her designee(s).

BENEVOLENCE PROCEDURES

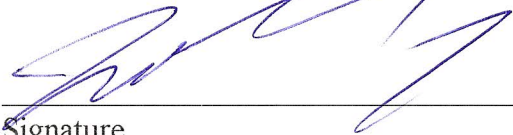
Opportunity House focuses on preparing people who are without homes to lead responsible Christian lives as positive contributors in their family, workplace, and community. Opportunity House, in an effort to teach and equip its clients, also provides an atmosphere of caring and support through the efforts of Opportunity House staff, teachers, mentors, board members and other volunteers.

Many Opportunity House participants experience obstacles, which, due to the nature of the problem, or the problem solving ability of the participant, make it difficult for them to meet their financial needs. The following policy will be implemented to support the needs of our participants.

1. Teachers and mentors are likely to become aware of special circumstances of the clients. Clients should always be encouraged to be instrumental in solving their problems with guidance and suggestions offered. Empowering the clients and avoiding their future dependence on agencies for assistance is an important goal of Opportunity House.
2. When a participant brings a need to the attention of Opportunity House staff or volunteers, the Executive Director or his/her designee will assist the client in identifying and contacting appropriate church and community resources from which they may obtain help.
3. When church and community resources for help are not available, the Executive Director or his/her designee will then consider the participant for benevolence funds.
4. Every effort will be made to encourage responsibility and good stewardship of Opportunity House resources. Clients will be encouraged to donate a minimum of ten percent of the assisted amount back to the Opportunity House Benevolence Fund when they are able to at a later date.
5. Check or vouchers will be paid directly to the intended receiver (i.e. utility company, etc.). No funds will be provided directly to clients.
6. Clients receiving assistance will be informed of the confidentiality of the benevolence gift.

APPROVED BY THE BOARD OF DIRECTORS

ATTESTED BY SECRETARY-TREASURER



Signature

Fred L. Orant, Jr.

Printed Name

November 21, 2013