

**OPPORTUNITY HOUSE  
BOARD OF DIRECTORS  
MEMBER SELECTION POLICY**

The Board of Directors (BOD) will accept names for nomination to the Board of Directors who, if elected, will best serve the mission and purpose of the ministry. After the initial full Board is elected, the Board will use the following procedures for selecting new board members.

**BOARD MEMBER SELECTION PROCEDURES**

**Nomination**

- A "Nominator" may be a current or past Opportunity House Board of Director (BOD) member, Executive Director or Site Coordinator.
- Should positions on the Board become open, the Nominator will contact his/her proposed Nominees to determine if each is interested in being considered for election to the Board. No one will be considered who has not agreed to be considered.

**Qualification**

- When a Nominee has indicated an interest in joining the Opportunity House Board, the Nominator will ask the Executive Director to send the Nominee a complete Information Package of materials and forms to be completed prior to the Nominee's formal consideration for Board membership.
- The Nominee will be sent the following Information Package forms and asked to provide either a resume or a personal write up:
  - a. Board Application
  - b. Directors and Officers Liability insurance application questions
  - c. Release of Information Authorization
  - d. Criminal Background Check Authorization
  - e. Statement of Faith
  - f. Board of Directors Taking Funding Seriously
  - g. Board Member Covenant
- Once the Information Package is returned along with a resume or personal write up, the Executive Director shall:
  - a. Review the information received, checking for signatures and content; specifically, the "Directors & Officers Liability Insurance Application Questions" and "Statement of Faith" are to be examined for any unfavorable answers. (Note: Unfavorable answers may be cause for ending the pursuit of a Nominee prior to voting.)
  - b. The Opportunity House office will perform a criminal background check on the Nominee. (Note: Unfavorable background check findings may be cause for ending the pursuit of a Nominee prior to voting.)

